

To our customers in Canada. Please understand we must follow certain methods determined by your Canadian Gov't and by UPS in order to serve you with Replacement Parts.

For example:

- A) Canada requires that duties and taxes be paid for products entering Canada.
- B) UPS requires that duties, taxes, and brokerage fees be paid by you direct to UPS.

The first part of this "order form" is information we provide so that you are "informed" about the process before you order.

**Each package shipped will have 3 Invoices:**

2 Invoices created by us (Heying Company) and 1 Created by UPS (to you).

**Invoice A) Commercial Invoice** from Heying Company, showing **"Value of Goods" in US Dollars only for purposes of clearing it through customs. This is NOT the actual amount you will owe.** This is required for us to ship an item to Canada. This commercial invoice must show the "value of goods" of what is being shipped. From this value your Canada Province charges their taxes (varies from 5% to 13% depending on the Province) and UPS charges a % of the Value of Goods as their "brokerage fees" (to clear it through customs). We **DO NOT** show the ups freight cost on this invoice because then the total invoice amount will include shipping and you would have to pay UPS a % of the amt that includes shipping and Canada could charge their taxes on the total invoice amount (which includes shpg). In other words we keep the "commercial invoice" amount as only the actual "value of goods" in order to keep it as low as possible for your sake (for fees and taxes).

**Invoice B) Actual Invoice** from Heying Company, showing **"Complete Cost of Parts and the cost of the UPS Shipping"**. This is the Invoice you pay to us.

**Invoice C) From UPS to You.** When we ship a package we will indicate **"Invoice Duties and Taxes to Receiver"** (that is you). **UPS will send an invoice for these charges.**

**"UPS Brokerage Fees"** (% of Value of Goods in different ranges) See Details.

**"Province Taxes"** (varies from 5% to 13% depending on the CA Province).

UPS acts as your "import broker". You do not need an additional broker.

**Actual Example.** We ship a Set of Replacement Chisel Teeth. Part No. PA-C-101  
 Package specs: 24 x 8 x 6      22.0 lbs.      Value of Goods = 230.00 (USD)

<b>Value of Duty (Goods)</b>	<b>230.00</b>
<b>UPS Freight Cost</b>	<b>\$55.00</b>
<b>UPS Brokerage Fee</b>	<b>\$50.45</b>
<b>5% Province Tax</b>	<b>\$11.50</b>
<b>Total Cost (USD)</b>	<b>\$346.95</b>

We can convert USD to CAD.

Prices subject to change.



**“UPS Brokerage Fees”.**  
 UPS Charges “brokerage fees” for packages imported into Canada. These fees cover their cost to clear the package(s) through Canada Customs. These rates do not include Canada Duties and Taxes.

Value of Duty (Goods)	UPS Brokerage Cost
\$0.00 - \$20.00	\$0.00
\$20.01 - \$40.00	\$7.00
\$40.01 - \$60.00	\$16.75
\$60.01 - \$100.00	\$19.95
\$100.01 - \$150.00	\$26.60
\$150.01 - \$200.00	\$30.40
\$200.01 - \$350.00	\$50.45
\$350.01 - \$500.00	\$56.10
\$500.01 - \$750.00	\$68.85
\$750.01 - \$1,000.00	\$75.45
\$1,000.01 - 1,600.00	\$89.10
\$1,601.00 - \$2,500.00	\$101.35
Each add'l 1,000.00	\$7.00 add'l

Prices subject to change.

**“Canada Province Import Tax”.** Each Canada Province has their own Import Tax calculated from the “value of goods” shown on the “commercial invoice” we send with each package. The tax amount varies from 5% to 13% depending on the Province we ship to. The “Province Tax” will be Invoiced to you from UPS.

Prices subject to change.

**Bill to:** This info might be different than the Ship to information.

<b>Company or Organization Name</b> that the invoice should be addressed to:			
<b>St. Address or P.O. Box to Send Invoice To:</b>		<b>Who's Attn. to send Bill To:</b>	
<b>City</b>	<b>Email for person above:</b>		
<b>Province</b>	<b>Zip/Postal</b>		
<b>Cell Phone</b> for person above:	<b>Business Phone</b> for person above:	<b>Fax</b>	

**Note: All Invoices for Canada Customers will be either Emailed or Faxed.**

**Pay by Check or Money Order (CADollars or USDollars ?) or Credit Card**

<b>CADollars Check</b>	<input type="checkbox"/> <b>CAD</b>	For those who pay with CAD Canadian Dollars check we convert the invoice amount from USD to CAD. You then write a CAD Check and our bank converts it to USD when we receive the check.
<b>USDollars Check</b>	<input type="checkbox"/> <b>USD</b>	For those who are able to pay by check in US Dollars. (Please be sure your payment is actually in US Dollars)
<b>Money Order US Dollars</b>	<input type="checkbox"/> <b>Money Order</b>	This must be a Money Order in US Dollars. (Please be sure your payment is actually in US Dollars)

Yes, I have made sure I have no restrictions on my credit card.  **To pay with Credit Card you must make absolutely sure you have no restrictions on your card for this purchase.**

<b>Credit Card Information</b>	VISA <input type="checkbox"/> Card	Number
	MasterCard <input type="checkbox"/>	<b>Money Order</b> US Dollars
<b>Person's Name EXACTLY</b> as it appears on the card:		<b>Expiration Date</b> Month Year
<b>Card Address</b> (where card billing goes to)		<b>3 Digit Security Code</b> On back of card.
<b>City</b>	<b>Province</b>	<b>Zip/Postal</b>

<b>I Agree to Terms</b>	<b>Authorized Signature Required Here:</b> _____	<b>Date:</b> _____
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When you place an order for parts that we ship via UPS you agree to pay Heying Company for Product and Shipping.  
You agree to pay UPS for Brokerage Fees and Province Taxes.

<b>Email to: rbheyig@midlands.net</b> <b>Fax to: 712-756-8849</b>	<b>Address Purchase Orders &amp; Checks to:</b> <b>Heying Company 515 6th Ave. Alton, IA 51003</b>
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